MACON COUNTY BOARD OF ELECTIONS Regular Board Meeting, 25 February 2021, 3:30 PM

Participants: Melanie Thibault, Gary Tallent, Kathy Tinsley, Gary Dills, John Vanhook Jeff Gillette and Lynne Garrison.

Call to Order: Chair Tinsley called the meeting to order at 3:30 PM.

- 1. <u>Minutes from 14 January 2021:</u> Mrs. Garrison made a motion to approve the minutes as written. Mr Gillette seconded the motion and the Board unanimously approved the motion. Attachment 1
- 2. <u>Personnel Discussion:</u> Mr Dills made a motion to go to closed session to discuss a personnel issue. Mr Vanhook seconded the motion and the Board approved unanimously. The Board entered closed session at 3:40 PM. The Board returned to open session at 4:30 PM.
- 3. State Board of Elections memorandum (29 January 2021): The memorandum notifies each county board that non-recurring funds are available for certain uses which are outlined in the memorandum's attachment. See attachment 2.
- 4. <u>Invoice:</u> The Director provided one invoice for \$200 to fund our postal account. The Chair reviewed the invoice and approved it. Attachment 3
- 5. <u>Budget:</u> The Director provided the budget status as of 25 February 2021. There are no expected issues for the remainder of the year. Attachment 4
- 6. <u>Adjourn:</u> With no further business, Mr. Vanhook made a motion to adjourn. Mrs. Garrison seconded the motion and the Board approved unanimously. The Board will reconvene at 3PM on 9 March 2021. The Board adjourned at 4:55 PM.

7. Attachments

- 1. Minutes from 14 January 2021
- 2. SBOE memorandum dated 29 January 2021.
- 3. Invoice for postage
- 4. Budget update